

1716

BY-LAWS OF THE CENTRAL CEMETERY ASSOCIATION OF  
BROOKFIELD, INC.

NAME The name of the Association shall be:

The Central Cemetery Association of Brookfield, Connecticut, Inc.

PURPOSE:

The purpose for which this Association is formed is:

1. To keep in order, maintain, improve and enlarge the Burying Ground or Place of Sepulture in the Town of Brookfield, County of Fairfield, State of Connecticut, known as the Central Cemetery in this town.
2. To purchase, lay out, maintain in good order, ornament, adorn, sell, dispose and convey suitable lots for burial purposes in the same.
3. To do all and every act necessary or proper for the well ordering of the business of said Cemetery and the transaction of the affairs of the Association.

Dated at Brookfield, Connecticut

January 17, 1887

CONSTITUTION AND BY-LAWS OF THE CENTRAL CEMETERY  
ASSOCIATION OF BRACKFIELD, CONNECTICUT, INCORPORATED.

Article 1.

Every person shall be entitled to a certificate of membership by signing the Constitution and Articles of this Association, the payment of \$10.00 and the owning of one or more lots in this cemetery. Such certificate to be signed by the President and countersigned by the Secretary.

Representatives of families owning burial plots in this Association, other than the purchaser, may be admitted as members by vote of the Society.

Article 2:

The Annual Meeting of the Association shall be the Second Monday of November.

Five days notice shall be given by the President, prior to the holding of meetings of the Association or Board of Trustees.

Article 3.

The Officers of this Association shall consist of a Board of Trustees of Six members, two to serve for one year, two to serve for two years and two to serve for three years.

Two members shall be elected annually to serve for three years. They shall be chosen by ballot at the Annual Meeting. There shall be a President, Secretary, Treasurer and Superintendent, chosen by the Board of Trustees within one week from the Annual Meeting, to hold office for the term of three years or until their successors are appointed.

Article 4:

Duties of the President. Shall be to preside over all meetings of the Association and of the Board of Trustees.

He shall call special meetings of the Board of Trustees whenever he may deem it necessary. Upon the written request of three trustees or five members of the Association he shall call special meetings of the Association. During the absence or inability of the President to perform the duties of his office, the Board of Trustees may call meetings and appoint a President Pro Tem.

The President has the authority to sign checks in place of the Treasurer in an emergency or if the treasurer is unable to act. President to register his signature at the Connecticut National Bank in Brookfield, where the funds are kept.

Article 5.

It shall be the duty of the Secretary to keep a record of all meetings of the Association, and of all the doings of the Board of Trustees. He shall render a statement of the affairs of his office at the Annual Meeting and to the Board of Trustees whenever called for.

He may call meetings of the Association or Board of Trustees at the request of the President.

Article 6.

The Treasurer shall collect and have the custody of all monies and valuable property of the Association, keep an account of the receipts and payments of the same.

He shall pay from the Treasury, orders drawn in the interest of the Association, when signed by the President and countersigned by the Secretary.

He shall render a statement of the accounts of his office at the annual meeting of the Association and to the Board of Trustees whenever required.

Article 7.

The Superintendent shall have the oversight and general management of the Cemetery, subject at all times to the orders of the Board of Trustees.

He shall have the charge and keep an account of the personal property, tools and implements of the Association.

He shall submit to the Treasurer all funds due the Association the first of each month.

He shall keep a record of the sale of all lots or other property belonging to the Cemetery Association, and of all internments in the Cemetery.

Article 8:

The Board of Trustees shall have the general management of and special directions for, the business of the Association. They shall adopt rules and regulations relative to the enclosure and grading of lots, opening of graves, placing of stones and monuments, laying out of lots and walks, and the general improvement of the cemetery grounds as they shall deem expedient.

Four members of the Board of Trustees shall constitute a quorum for the transaction of any business.

Article 9.

All conveyances of lots shall be signed by the President and countersigned by the Secretary.

No deed shall be executed until the property is paid for in full.